

**NAUGATUCK VALLEY HEALTH DISTRICT**  
98 Bank Street, Seymour, CT

February 14, 2017  
7:00 PM

**Public Hearing on NVHD Proposed Budget and Fees for Fiscal Year  
July 1, 2017-June 30, 2018**

**BOARD MEMBERS PRESENT:** John Zikaras, Chairman, Gary Merlone, Lisa Brailey, Rosalie Averill, and Jeff Dussetschleger.

**STAFF PRESENT:** Karen Spargo, David Rogers, Alicia Mulvilhill, and Lisa McEachern.

**BOARD RECORDING SECRETARY:** Betty King

John Zikaras, Chairman, opened the Public Hearing at 6:45 p.m.

John Zikaras, Chairman, read the following Legal Notice:

**LEGAL NOTICE**

*Notice is hereby given that the Naugatuck Valley Health District will hold a Public Hearing on its proposed budget and fees for Fiscal Year July 1, 2017 to June 30, 2018, on February 14, 2017 at 6:45 PM in its 2<sup>nd</sup> Floor Conference Room, 98 Bank Street, Seymour, CT. Phone: 203-881-3255. This is in accordance with the requirements set forth in Section 19a-243 of the C.G.S. John Zikaras 11/7/17*

John Zikaras, Chairman, closed the Public Hearing at 7:00 p.m. No one was in attendance.

**NAUGATUCK VALLEY HEALTH DISTRICT  
BOARD OF DIRECTORS MEETING  
Tuesday, February 14, 2017**

**MINUTES**

**BOARD MEMBERS PRESENT** John Zikaras, Chairman, Thomas Clifford, Gary Merlone, Sue Mis, Lisa Brailey, Rosalie Averill, Jeff Dussetschleger, Jean Jones, Edward Kisluk, and Barbara Lombardi.

**BOARD MEMBERS ABSENT:** Camille Kurtyka, Mary Connolly, and Edith Sletner.

**STAFF PRESENT:** Karen Spargo, David Rogers, Alicia Mulvilhill, and Lisa McEachern.

**BOARD RECORDING SECRETARY:** Betty King

**I. Call to Order and Pledge of Allegiance**

John Zikaras, Chairman, called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

**II. Acceptance of Minutes of Regular Board Meeting of January 10, 2017**

**2017-27**     **ACTION TAKEN:** Motion made by Rosalie Averill, to accept the Minutes of the Board Meeting of January 10, 2017 as presented, seconded by Jeff Dussetschleger. All Ayes.

**III. Correspondence – Karen Spargo**

Notices were placed in the newspaper on January 17 for the following: request for auditor bids, the budget hearing to be held February 14<sup>th</sup> and a hearing on the Food Code revision for the March 14<sup>th</sup> meeting.

**IV. Financial Report – Lisa McEachern**

The Financial Report for the Month of January 2017 was reviewed.

**V. Chairman’s Report - John Zikaras**

No report at this time.

**VI. Director’s Report – Karen Spargo**

Karen reviewed and discussed her report at this time.

**VII. Committee Reports**

None at this time.

**VIII. Brief Overview of Community Health Grant Programs – Alicia Mulvihill, Health Educator**

Alicia explained the Lead Grant Program for children. Community Health is providing its second “Matter of Balance” Program at the Shelton Senior Center. The first program was at the Naugatuck Senior Center. It is a program that helps to reduce the fear of falling and increases physical activity among seniors. The goal of the “Freedom to Breathe” Program is to raise awareness of asthma in the community.

**IX. Old Business**

**A. Proposed Budget for Fiscal Year 2017-2018 - Jeff Dussetschleger**

A Public Hearing was held before this meeting with no attendance of the public. Jeff reviewed and discussed the Proposed Budget for Fiscal Year 2017-2018. We have until April 30<sup>th</sup> to pass the budget.

**2017-28**      **ACTION TAKEN:** Motion made by Rosalie Averill, to table voting on the Proposed Budget, seconded by Tom Clifford. All Ayes.

**B. Auditor Services - Jeff Dussetschleger**

We received one bid from our current auditor George Sinnamon. His proposal is the same as his proposal of four years ago. His bid is fixed at \$7,500 to do the next three audits, June 30, 2017, 2018, 2019. The NauVel audit would be \$1,926 per year which would be paid from the NauVel Grant.

**2017-29**      **ACTION TAKEN:** Motion made by Tom Clifford, to accept George Sinnamon’s bid as presented, seconded by Rosalie Averill. All Ayes.

**X. Adjournment**

**2017-30**      **ACTION TAKEN:** Motion made by Tom Clifford, to adjourn at 7:53 p.m., seconded by Jeff Dussetschleger. All Ayes.