

BOARD OF DIRECTORS MEETING
Tuesday, February 5, 2019
MINUTES

BOARD MEMBERS PRESENT: Rosalie Averill, Chairman, Sue Mis, Lisa Brailey, Camille Kurtyka, Mary Connolly, Edith Sletner, Adam Bronko, Jennifer Saksa, John Zikaras, Ed Kisluk, and Barbara Lombardi.

BOARD MEMBERS ABSENT: Tom Clifford, Gary Merlone, and Jean Jones.

STAFF PRESENT: Jessica Stelmaszek, Director of Health, Carissa Caserta, Assistant Director of Community Health Services, Melanie Dokla, Assistant Director of Environmental Health Services, and Lisa McEachern, Business Manager.

BOARD RECORDING SECRETARY: Betty King

I. Call to Order and Pledge of Allegiance

Rosalie Averill, Chairman, called the meeting to order at 7:08 p.m. The Pledge of Allegiance was recited.

II. Acceptance of Minutes of Regular Board Meeting of January 8, 2019

2019-33 **ACTION TAKEN:** Motion made by Mary Connolly, to accept the Minutes of the Regular Board Meeting of January 8, 2019, seconded by Adam Bronko. All Ayes.

2019-34 **ACTION TAKEN:** Motion made by Sue Mis, to accept an amendment to the motion to accept them with the change, seconded by Adam Bronko. All Ayes.

III. Correspondence - Jessica Stelmaszek

None at this time.

IV. Financial Report - Lisa McEachern

The January 2019 Financial Reports was reviewed and discussed.

V. Chairman's Report - Rosalie Averill

Rosalie distributed copies of Robert's Rules of Order to the Board of Directors.

VI. Director's Report - Jessica Stelmaszek

Jess reviewed and discussed her report.

VII. Committee Reports

a. Strategic Plan Committee – Jean Jones

None at this time.

b. Budget Committee – Ed Kisluk

Rosalie thanked the Committee for their time and work on the Budget.

The Budget for Fiscal Year 2019-20120 was reviewed and discussed.

2019-35 **ACTION TAKEN:** Motion made by Ed Kisluk, moves to transfer the Fiscal Year 2016-2017 audited surplus amount of \$151,010.00 from the ION Bank checking account to the STIF account, seconded by Mary Connolly. All Ayes.

2019-36 **ACTION TAKEN:** Motion made by Ed Kisluk, to hereby move that the following Resolution be adopted by the Board of Directors of the Naugatuck Valley Health District:
That the Naugatuck Valley Health District (the District) hereby authorizes any agent listed below to become a signatory on the CT State Treasurer Short-Term Investment Fund (STIF) account.

1. Jessica Stelmaszek, Director of Health
 2. Lisa McEachern, Business Manager
- seconded by Barbara Lombardi. All Ayes.

VIII. Old Business

a. Proposed Budget for Fiscal Year 2019-2020 – Ed Kisluk

2019-37 **ACTION TAKEN:** Motion made by Ed Kisluk, to move to accept the Proposed Fiscal Year 2019-2020 Budget and Fee Schedule in the amount of \$1,445,285.50. Further move to forward the Proposed Budget and Fee Schedule to Public Hearing on March 12, 2019 at 6:45 p.m. and to the member towns for their consideration, seconded by Barbara Lombardi. All Ayes. Abstain - Lisa Brailey.

Ed thanked Lisa McEachern for a job well done.

b. Committee Roster Update

Add John Zikaras to the Personnel Committee.

IX. New Business

None at this time.

X. Adjournment

2019-38 **ACTION TAKEN:** Motion made by Barbara Lombardi, to adjourn at 8:30 p.m., seconded by Sue Mis. All Ayes.