

**BOARD OF DIRECTORS MEETING**  
**Tuesday, November 14, 2017**

**MINUTES**

**BOARD MEMBERS PRESENT:** John Zikaras, Chairman, Camille Kurtyka, Mary Connolly, Lisa Brailey, Rosalie Averill, Jean Jones, Edward Kisluk, and Barbara Lombardi.

**BOARD MEMBERS ABSENT:** Tom Clifford, Gary Merlone, Sue Mis, and Edith Sletner.

**STAFF PRESENT:** Jeff Dussetschleger, David Rogers, Carissa Caserta and Lisa McEachern.

**BOARD RECORDING SECRETARY:** Colleen Lindholm.

**I. Call to Order and Pledge of Allegiance**

John Zikaras, Chairman, called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

**II Acceptance of Minutes of Regular Board Meeting of October 10, 2017**

**2018-16**     **ACTION TAKEN:** Motion made by Rosalie Averill, to accept the Minutes of the Board Meeting of October 10, 2017 as presented, seconded by Mary Connolly. All Ayes.

**III. Correspondence - Jeff Dussetschleger**

None at this time.

**IV. Financial Report – Lisa McEachern**

The Financial Report for the Month of October 2017 was reviewed.

**V. Chairman’s Report – John Zikaras**

Lisa confirmed that she provided a list of the Board of Directors for Karen’s event at the Villa Bianca.

**VI. Director’s Report - Jeff Dussetschleger**

The Director’s Report was reviewed and discussed.

**VII. Committee Reports**

None at this time.

**VIII. Old Business**

The Board reviewed the Maternity Policy revisions from last month's meeting.

**2018-17**      **ACTION TAKEN:** Motion made by Rosalie Averill, to accept the changes to the NVHD Maternity Policy as presented, seconded by Camille Kurtyka. All Ayes.

**IX. New Business**

**A. Audit Report for Fiscal Year ending June 30, 2017**

**2018-18**      **ACTION TAKEN:** Motion made by John Zikaras , to accept the Audit Report for the Fiscal Year ending June 30, 2017 as presented, seconded by Rosalie Averill. All Ayes.

**B. Employee Raises Budgeted for Fiscal Year 2017-2018**

**2018-19**      **ACTION TAKEN:** Motion made by Edward Kisluk, to accept the 2% raise budgeted for core staff for Fiscal Year 2017-2018 retroactive to July 1, 2017, seconded by Rosalie Averill. All Ayes.

**X. Adjournment**

**2018-20**      **ACTION TAKEN:** Motion made by Barbara Lombardi, to adjourn at 8:28 p.m., seconded by Lisa Brailey. All Ayes.