

**NAUGATUCK VALLEY HEALTH DISTRICT
98 BANK STREET, SEYMOUR, CT**

HYBRID BOARD OF DIRECTORS MEETING MINUTES

Tuesday, October 10, 2023

BOARD MEMBERS PRESENT: Adam Bronko, Chairman, Tom Clifford, Tom Carney, Barbara Dlugos, Rita Pelaggi, Rosalie Averill, John Zikaras, Jean Jones, and Barbara Lombardi.

ABSENT: Cady Lenart, Jan Mizeski, Meghan Smith, Marietta Sabetta, and Justin Rompre.

STAFF PRESENT: Jessica Kristy, Director of Health, Carissa Caserta, Assistant Director of Community Health Services, Melanie Dokla, Assistant Direct of Environmental Service and Lisa McEachern, Business Manager.

BOARD RECORDING SECRETARY: Betty King.

I. Call to Order and Pledge of Allegiance

Adam Bronko, Chairman, called the meeting to order at 7:14 p.m. The Pledge of Allegiance was recited.

II. Acceptance of Minutes of Board Meeting on September 12, 2023

2024-07 **ACTION TAKEN:** Motion made by Tom Clifford, to accept the Minutes of the September 12, 2023 Board Meeting, seconded by Rosalie Averill.

Discussion: Rosalie pointed out that Jessica Kristy, Director and Melanie Dokla, Assistant Director were absent from the meeting but that was not indicated in the minutes.

Motion made by Tom Clifford, to accept the Minutes of the September 12, 2023 Board Meeting with the proposed revision, seconded by Rosalie. All Ayes.

III. Correspondence - Adam Bronko, Chairman

Adam read the letter he sent to the Town of Seymour First Selectwoman Annmarie Drugonis on September 14, 2023 regarding NVHD's offer to purchase the commercial office building located at 98 Bank Street, Seymour, CT 06483.

Jess reported that while there was no response to the above-mentioned letter, the Town of Seymour did post a notice of public hearing regarding the sale of the building on the front of the building. The public hearing will be held on October 17, 2023, at 6:45 p.m. in the Drummer Room at Seymour Town Hall.

IV. Financial Report - Lisa McEachern, Business Manager

The Financial Report for the month of September 2023 was reviewed and discussed.

V. Chairman's Report – Adam Bronko

None at this time.

VI. Director's Report -Jessica Kristy

The Director's Report was reviewed and discussed.

VII. Committee Reports

None at this time.

VIII. Old Business

None at this time.

IX. New Business

a. Resolution for Banking Authorization

2024-08 **ACTION TAKEN:** Motion made by Barbara Lombardi, as John Zikaras is Vice-Chair authorization is given to ION Bank, seconded by Rosalie Averill. All Ayes.

The Authorized signatures will be:

Adam Bronko, Chairman

John Zikaras, Vice-Chairman

Jessica Kristy, Director of Health

Carissa Caserta, Assistant Director of Community Health Services

Melanie Dokla, Assistant Director of Environmental Health Services

b. DPH Population Estimates 2022

The CT Department of Public Health Estimated Populations for Member Municipalities Comparison of July 1, 2021 and 2022 was reviewed and discussed.

2024-09 **ACTION TAKEN:** Motion made by Tom Clifford, to accept the Estimated Population for Member Municipalities. The 2022 total is 127,818 and a change of 1,110, seconded by Barbara Lombardi. All Ayes.

c. Quarter 1 Statistics Report

The Fiscal Year 2023-2024 Quarter 1 Community Health and Environmental Health Statistics Report was reviewed.

d. Executive Session: Director of Health Evaluation

2024-10 **ACTION TAKEN:** Motion made by Rosalie Averill, to go into Executive Session for the Director of Health Evaluation at 7:53 p.m. and that only the Board remain, seconded by Tom Clifford. All Ayes.

Jess Kristy was invited into the Executive Session at 8:09 p.m.

The Executive Session ended and reopened the public meeting at 8:15 p.m.

2024-11 **ACTION TAKEN:** Motion made by Rosalie Averill, to accept the performance review of the Director and authorize the Chairman to sign off on the review, seconded by Tom Clifford. All Ayes.

X. Adjournment

2024-12 **ACTION TAKEN:** Motion made by Tom Clifford, to adjourn at 8:18 p.m., seconded by Barbara Lombardi. All Ayes.

Minutes respectfully prepared by Betty King, Recording Secretary, and submitted by Jessica Kristy, Director of Health. Subject to revisions at the next full Board of Director Meeting.