



NAUGATUCK VALLEY HEALTH DISTRICT

98 Bank Street, Seymour, CT

BOARD OF DIRECTORS MEETING

Tuesday, January 14, 2025

MINUTES

BOARD MEMBERS PRESENT: John Zikaras, Chairman, Tom Clifford, Barbara Dlugos, Adam Bronko, Rosalie Averill, Marietta Sabetta, Jean Jones, Barbara Lombardi, and Rita Pelaggi.

BOARD MEMBERS ABSENT: Thomas Carney, Jan Mizeski, and Justin Rompre.

STAFF PRESENT: Jessica Kristy, Director of Health, Carissa Caserta, Assistant Director of Community Health Services, Melanie Dokla, Assistant Director of Environmental Health Services.

BOARD RECORDING SECRETARY: Betty King

I. Call to Order and Pledge of Allegiance

John Zikaras, Chairman, called the meeting to order at 7:09 p.m. The Pledge of Allegiance was recited.

II. Acceptance of Minutes of the Board Meeting on November 12, 2024

2025-36 **ACTION TAKEN:** Motion made by Adam Bronko, to accept the Minutes of the Board Meeting on November 12, 2024, seconded by Tom Clifford.

Discussion: There were two revisions made to the November meeting minutes. Marietta Sabetta should have been marked absent and the following language was added to Action Item 2025-32: George Sinnamon, Auditor, requested that the motion to authorize ID3A, LLC reflect the agreed AIA contract amount of \$92,575 and that the expense be recorded in the Capital Reserve Fund budget line.

All ayes.

III. Correspondence

None at this time.

IV. Financial Report – Jess

Jess discussed the Financial Reports for the months of November and December.

V. Chairman’s Report - John Zikaras, Chairman

None at this time.

VI. Director’s Public Health Report – Jess Kristy

The Winter (November and December) Public Health Report was reviewed and discussed.

VII. Committee Reports

a. Facilities Committee

None at this time.

b. Budget Committee – FY2025-2026 Workshop: Wednesday, February 19, 2025 at 5:30 p.m.

2025-36 **ACTION TAKEN:** Budget Committee Chair, Adam Bronko, reported that the Budget Committee FY2025-2026 Workshop will be held Wednesday, February 19, 2025 at 5:30 p.m. He will meet with Jess pre-workshop.

VIII. Old Business

a. Fiscal Year 2023-2024 Audit will be presented by George Sinnamon at the February 11, 2025 Board of Directors Meeting

2025-37 **ACTION TAKEN:** Motion made by Tom Clifford, to move to extend the Fiscal Year 2023-2024 audit presentation until the February Board of Directors meeting, seconded by Rosalie Averill. All Ayes.

IX. New Business

None at this time.

X. Adjournment

2025-38 **ACTION TAKEN:** Motion made by Tom Clifford, to adjourn at 8:23 p.m., seconded by Marietta Sabetta. All Ayes.

Minutes respectfully prepared by Betty King, Recording Secretary and submitted by Jessica Kristy, Director of Health. Subject to revisions at the next full Board of Director Meeting.

