



NAUGATUCK VALLEY HEALTH DISTRICT
98 Bank Street, Seymour, CT
SPECIAL BOARD OF DIRECTORS MEETING

Tuesday, July 23, 2024
6:30PM

MINUTES

BOARD MEMBERS PRESENT: Adam Bronko, Chairman, Tom Clifford, Barbara Dlugos, Rita Pelaggi, Rosalie Averill, Marietta Sabetta, John Zikaras, Jean Jones, Barbara Lombardi, and Justin Rompre.

BOARD MEMBERS ABSENT: Thomas Carney, Cady Lenart, Jan Mizeski and Meghan Smith.

STAFF PRESENT/ RECORDING SECRETARY: Jessica Kristy, Director of Health

I. Call to Order and Pledge of Allegiance

Adam Bronko, Chairman, called the meeting to order at 6:40 p.m. The Pledge of Allegiance was recited.

II. Acceptance of Minutes of Board Meeting on May 14, 2024

2025-01 **ACTION TAKEN:** Motion made by Tom Clifford, to Accept the Minutes of the Board Meeting on May 14, 2024, seconded by Rosalie Averill. All Ayes.

III. Committee Reports

a. Facilities Committee

2025-02 **ACTION TAKEN:** Motion made by Barbara Lombardi, that the Board of Directors enter into Executive Session at 6:43 p.m. in accordance with Connecticut General Statutes Sections 1-225 (f), 1-231, 1-200 (6)(E), and 1-210 (b)(24) to discuss requests for proposals for the renovation of 98 Bank Street, Seymour, Connecticut issued by the Board in connection with the contract award process thereof. I further move that Director Jessica Kristy may attend the Executive Session, seconded by Marietta Sabetta. All Ayes.

2025-03 **ACTION TAKEN:** Motion made Adam Bronko to exit Executive Session at 8:09 p.m., seconded by Tom Clifford. All Ayes.

2025-04 **ACTION TAKEN:** Motion made John Zikaras, to direct Director Kristy to investigate the Schematic Design fixed fee proposals and to solicit feedback from past clients and/or references from the firms that interviewed with the Facilities Committee prior to the next Special Meeting of the full Board of Directors, scheduled for Monday, August 5, 2024 at 6:30 p.m., seconded by Rosalie Averill. All Ayes.

b. Nominating Committee – Tom Clifford

The nomination of slate of officers and Executive Committee members for Fiscal Year 2024-2025 has been revised and was presented as follows:

Slate of Officers:

Chair: John Zikaras (Shelton)
Vice-Chair: Rita Pelaggi (Derby)

Executive Committee:

Chair: Tom Clifford (Ansonia)
Adam Bronko, Immediate Past Board Chair (Naugatuck)
John Zikaras, Board Chair (Shelton)
Alternate: Rosalie Averill (Seymour)

IV. New Business

a. Re-appointment of Medical Director, Clinic Administrator, and Medical Staff

2025-05 **ACTION TAKEN:** Motion made by John Zikaras, to re-appoint Dr. Frederick Browne, MD, MBA, FSHEA, FACP, as NVHD’s Medical Advisor, Carissa Caserta, MPH, as Clinic Administrator, and Kristie D’Averso, RN as Medical Staff, seconded by Marietta Sabetta. All Ayes.

b. Resolution for Director of Health to sign contracts for fiscal year 2024-2025

2025-06 **ACTION TAKEN:** Motion made by Rosalie Averill, to authorize the Director of Health, Jessica Kristy, and in her absence, Carissa Caserta, Assistant Director of Community Health and Acting Director, to sign grant contracts and amendments and to execute on behalf of Naugatuck Valley Health District other instrument as part of or incident to such contracts and amendments, effective immediately, and for Fiscal Year 2024-2025 including but not limited to, those with State Department of Public Health, the State Department of Social Services, other state and Federal agencies, private foundations, educational institutions, and other public health related programs, seconded by Tom Clifford. All Ayes.

V. Adjournment

2025-07 **ACTION TAKEN:** Motion made by Tom Clifford, to adjourn the meeting at 8:16 p.m., seconded by Justin Rompre. All Ayes.

Minutes respectfully prepared and submitted by Jessica Kristy, Director of Health. Subject to revisions at the next full Board of Director Meeting.

