



**NAUGATUCK VALLEY HEALTH DISTRICT**

**98 Bank Street, Seymour, CT**

**BOARD OF DIRECTORS MEETING**

**Tuesday, September 10, 2024**

**MINUTES**

**BOARD MEMBERS PRESENT:** Adam Bronko, Chairman, Barbara Dlugos, Jan Mizeski, Rosalie Averill, Marietta Sabetta, John Zikaras, and Barbara Lombardi, and Justin Rompre.

**BOARD MEMBERS ABSENT:** Tom Clifford, Thomas Carney, Cady Lenart, Rita Pelaggi, Meghan Smith, and Jean Jones.

**STAFF PRESENT:** Jessica Kristy, Director of Health, Carissa Caserta, Assistant Director of Community Health Services, Melanie Dokla, Assistant Director of Environmental Health Services.

**BOARD RECORDING SECRETARY:** Betty King

**I. Call to Order and Pledge of Allegiance**

Adam Bronko, Chairman, called the meeting to order at 7:11 p.m. The Pledge of Allegiance was recited.

**II. Election of Chairperson, Vice-Chairperson, and Executive Committee for Fiscal Year 2024-2025**

**2025-14**      **ACTION TAKEN:** Motion made by Rosalie Averill, recommending the following Slate of Officers of the Board of Directors:

John Zikaras, Chair (Shelton)

Rita Pelaggi, Vice-Chair (Derby)

seconded by Justin Rompre. All Ayes.

**2025-15**      **ACTION TAKEN:** Motion made by Barbara Lombardi, to appoint the Executive Committee as follows:

Tom Clifford, Committee Chair (Ansonia)

Adam Bronko, Immediate Past Chair (Naugatuck)

John Zikaras, Board Chair (Shelton)

Rosalie Averill, Alternate (Seymour)

seconded by Marietta Sabetta.

Discussion: Rosalie Averill requested that her name be removed as an alternate from this list.

All Ayes.

**III. Acceptance of Minutes of the Special Board Meeting on August 5, 2024**

**2025-16**      **ACTION TAKEN:** Motion made by Barbara Lombardi, to accept the Minutes of the Special Board Meeting on August 5, 2024, seconded by Rosalie Averill. All Ayes. Abstain- Jan Mizeski.

**IV. Correspondence –Jess Kristy**

Jess shared the letter to Ms. Stevanie Demko, IIDA. RE: Notice of Conditional Contract for the RFP for 98 Bank Street Renovation.

**V. Financial Report –June (pre-audit), July, and August – Jess**

**2025-17**      **ACTION TAKEN:** Motion made by John Zikaras to table the discussion of the Financial Reports until the next meeting, seconded by Rosalie. All Ayes.

**VI. Chairman’s Report – John Zikaras**

Adam shared he was happy to have served his term as Chair. The Board and staff agreed and thanked Adam.

No report at this time from John.

**VII. Director’s Public Health Report — June, July, August – Jess Kristy**

The Summer Public Health Report was reviewed and discussed.

**VIII. Committee Reports**

a. No reports at this time.

**IX. Old Business**

a. Asphalt Repair Solutions, Inc. was hired and completed the pothole/patch paving under budget at \$3,450 (quoted at \$4,140).

**X. New Business**

**a. Renewal of Director of Health Contract 2024-2027**

**2025-18**      **ACTION TAKEN:** Motion made by Adam Bronko, to re-appoint Jessica Kristy, MPH as Director of Health for the Naugatuck Valle Health District effective September 18, 2024, for a three-year period to terminate on September 18, 2027, seconded by Jan Mizeski. All Ayes.

**b. Approval of Board of Directors FY24-25 Schedule**

**2025-19**      **ACTION TAKEN:** Motion made by Rosalie Averill, to approve the Board of Directors Meeting schedule for Fiscal Year 2024-2025, seconded by Marietta Sabetta. All Ayes.

**c. Approval of Health Insurance Renewal Effective 10/1/2024**

**2025-20**      **ACTION TAKEN:** Motion made by Jan Mizeski, we renew the United Healthcare Oxford Gold PPO 35/75/4500/100 health insurance plan and Metlife dental insurance plan effective October 1<sup>st</sup> as presented, understanding the cost may fluctuate due to staff turnover, seconded by Adam Bronko. All Ayes.

Rosalie abstained.

**d. Annual Code of Conduct and Confidentiality Agreements for Board Members**

All Board Members are asked to sign the Annual Code of Conduct and Confidentiality Agreements and leave them at the end of the table and Jess will pick them up.

**XI. Adjournment**

**2025-21**      **ACTION TAKEN:** Motion made by Adam Bronko, to adjourn the meeting at 8:03p.m., seconded by Jan Mizeski. All Ayes.

Minutes respectfully prepared by Betty King, Recording Secretary and submitted by Jessica Kristy, Director of Health. Subject to revisions at the next full Board of Director Meeting.

